
**MINUTES OF THE REGULAR MEETING/PUBLIC HEARING
OF THE BOARD OF TRUSTEES
OF THE THORN CREEK BASIN SANITARY DISTRICT
HELD JUNE 17, 2020 AT 1:00 P.M.**



CALL TO ORDER

The meeting was opened with the Pledge of Allegiance.

The following trustees were present at the regular meeting of the Board of Trustees of the Thorn Creek Basin Sanitary District, held June 17, 2020:

Francisco Perez, President
Raymond C. Robertson, Vice President/Treasurer
Frank V. Alston, Sr., Clerk

Also present were: Eric T. Stach, Attorney; and staff members: Jennifer Hindel, Executive Director; Lucas Streicher, Director of Operations; Jeremy Stubbs, Technical Services Director; and Norma Cash, Finance Director.

GUESTS: None.

MINUTES

Trustee Alston, Sr. made a motion, seconded by Trustee Robertson, approving the minutes of the regular meeting and executive session held on May 20, 2020, as presented. Motion unanimously carried.

PUBLIC COMMENT PERIOD

Trustee Perez asked for public comments. Individuals will be given the opportunity to address the Board of Trustees on matters related to the agenda. Each individual must state his or her name and will be limited to five minutes.

No comments were made.

DISBURSEMENTS

Trustee Robertson made a motion, seconded by Trustee Alston, Sr., that the accounts be allowed and warrants drawn on the Treasurer for payment of the same. Checks issued were Check Nos. 57418 through 57471 and C10244, C10245, and C10248 through C10250 in the amount of \$345,786.42 for the Corporate Fund expenses, in the amount of \$10,960.00 for the Capital Improvement Fund expenses, \$0.00 for the Facility Expansion Fund expenses, \$0.00 for the Holbrook Sewer Fund expenses, and \$0.00 for the Treatment Plant Upgrade Fund expenses. Motion unanimously carried.

FINANCIAL REPORT

Trustee Alston, Sr. made a motion, seconded by Trustee Robertson, approving the transfer of funds to the NOW account, in the amount of \$200,000 upon need, as of June 17, 2020. Motion unanimously carried.

Trustee Alston, Sr. made a motion, seconded by Trustee Robertson, that the Financial Report be accepted as of May 31, 2020. Motion unanimously carried.

REPORTS OF OFFICERS

Legal Report

Attorney Erich T. Stach reported:

- The legal report regarding pending, threatened or imminent litigation matters will be discussed in executive session.

Executive Director's Report

Executive Director Hindel reported:

- There continue to be no cases of Covid-19 among District employees. Employees remain vigilant with protective practices.
- The Homewood Excess Flow Facility NPDES permit renewal has been issued. The renewal process took five years. The main plant permit renewal has been issued for public notice by Illinois EPA.

Operations Report

Director of Operations Lucas Streicher reported:

- The Main Plant experienced three excess days on May 15th, 17th and 18th, and HEF discharged on May 17th, 23rd and 29th. The main plant events occurred after 4" of rainfall over a few days from the 15th to the 17th. An additional 200MG was treated and 19MG was stored in the WWRP. The May 17th HEF event occurred due to the same wet weather. The May 23rd HEF discharge occurred after over 2 inches of rain fell very quickly locally in Homewood. The May 29th HEF discharge occurred after over one inch of rain fell in Homewood.

Engineering Report

Technical Services Director Jeremy Stubbs reported:

- One commercial connection permit was issued for a total of \$11,127.10. No extension permits or annexations were issued this month.
- See below.

Finance Director's Report

Finance Director Norma Cash reported:

- Finance Director Cash had nothing to report.

PURCHASE OF SERVICES AND EQUIPMENT NOT REQUIRED TO BE BID

None.

REQUEST FOR AUTHORIZATION TO ADVERTISE FOR BIDS

None.

EMERGENCY PURCHASES

None.

UNFINISHED BUSINESS

Bids – High Efficiency Blower Project

Presentation by Technical Services Director Stubbs of the following bids for the High Efficiency Blower Project. The bids were publicly opened and read in the order received on June 11, 2020 at 2:00 pm.

<u>Name</u>	<u>Amount</u>
1. Mechanical Incorporated	\$325,000.00
2. AMS Mechanical Systems, Inc.	\$315,200.00
3. Quality Control Systems, Inc.	\$349,300.00
4. Tandem Construction Inc.	\$383,447.00
5. Independent Mechanical Industries Inc.	\$320,000.00
6. Morrison Construction	\$403,685.00

Motion made by Trustee Robertson, seconded by Trustee Alston, Sr., that the bid for the High Efficiency Blower Project be awarded to AMS Mechanical Systems, Inc., the lowest responsible and responsive bidder, as recommended by Strand Associates, in the amount of \$315,200.00. Motion unanimously carried.

NEW BUSINESS

Task Order No. 20-02 – Strand Associates

Presentation by Technical Services Director Stubbs of Task Order No. 20-02 from Strand Associates, for construction engineering services for the High Efficiency Blower Project, on a time and materials basis in an amount not to exceed \$42,000.

Motion made by Trustee Robertson, seconded by Trustee Alston, Sr., to approve Task Order No. 20-02 from Strand Associates, for construction engineering services for the High Efficiency Blower Project, on a time and materials basis in an amount not to exceed \$42,000. Motion unanimously carried.

EXECUTIVE SESSION

Executive Director Hindel requested an executive session to discuss pending, threatened or imminent litigation matters, personnel matters, matters regarding possible acquisition of property, collective bargaining matters and at this time to review executive session minutes dated December 21, 2001 through March 19, 2019, and to consider erasing executive session tapes more than 18 months old.

Motion made by Trustee Alston, Sr., seconded by Trustee Robertson, to enter into an executive session at this time to discuss pending, threatened or imminent litigation matters, personnel matters, matters regarding possible acquisition of property, collective bargaining matters and at this time to review executive session minutes dated December 21, 2001 through May 20, 2020, and to consider erasing executive session tapes more than 18 months old. On roll call vote, all Trustees present voted "Aye". The motion carried.

Trustee Alston made a motion, seconded by Trustee Robertson, to adjourn the executive session and to reconvene the regular meeting at 1:49 p.m.

Meeting reconvened at 1:49 p.m.

Trustee Robertson made a motion, seconded by Trustee Alston, Sr., to approve declassification of no executive minutes that no longer require the need for confidentiality and make part of the public record, and to erase executive session tapes dated April 18, 2018 through November 21, 2018.

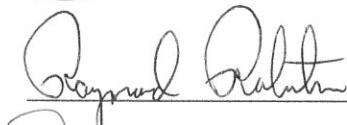
ADJOURNMENT


Trustee Robertson made a motion, seconded by Trustee Alston, Sr., that the meeting be adjourned. Meeting adjourned at 1:51 p.m.


CLERK

APPROVED:

 PRESIDENT

 TRUSTEE

 TRUSTEE