
**MINUTES OF THE REGULAR MEETING/PUBLIC HEARING
OF THE BOARD OF TRUSTEES
OF THE THORN CREEK BASIN SANITARY DISTRICT
HELD APRIL 19, 2023 AT 1:00 P.M.**



CALL TO ORDER

The meeting was opened with the Pledge of Allegiance.

The following trustees were present at the regular meeting of the Board of Trustees of the Thorn Creek Basin Sanitary District, held April 19, 2023:

Francisco Perez, President
Raymond C. Robertson, Vice President/Treasurer
Frank V. Alston, Sr., Clerk

Also present were: Eric Stach, Attorney; and staff members: Jennifer Hindel, Executive Director; Lucas Streicher, Director of Operations; Jeremy Stubbs, Technical Services Director; and Norma Cash, Finance Director.

GUESTS: None.

MINUTES

Trustee Alston Sr. made a motion, seconded by Trustee Robertson, approving the minutes of the regular meeting held on March 15, 2023, as presented. Motion unanimously carried.

PUBLIC COMMENT PERIOD

Trustee Perez asked for public comments. Individuals will be given the opportunity to address the Board of Trustees on matters related to the agenda. Each individual must state his or her name and will be limited to five minutes.

No comments were made.

DISBURSEMENTS

Trustee Robertson made a motion, seconded by Trustee Alston Sr., that the accounts be allowed and warrants drawn on the Treasurer for payment of the same. Check numbers 59970 through 60073, and 10327 through 10328 were issued in the amount of \$452,208.74 for the Corporate Fund expenses, in the amount of \$235,779.70 for the Capital Improvement Fund expenses, and in the amount of \$3,657.98 for the Treatment Plant Upgrade Fund expenses. Motion unanimously carried.

FINANCIAL REPORT

Trustee Alston, Sr. made a motion, seconded by Trustee Robertson, approving the transfer of funds to the NOW account in the amount of \$200,000, upon need, as of April 19, 2023. Motion unanimously carried.

Trustee Alston Sr. made a motion, seconded by Trustee Robertson, that the Financial Report be accepted as of March 31, 2023. Motion unanimously carried.

REPORTS OF OFFICERS

Legal Report

Attorney Eric Stach reported:

- In accordance with the Local Government Efficiencies Act, the District must establish a related committee at the May board meeting. The committee must subsequently hold at least three meetings, and submit a related report to Cook and Will Counties no later than 18 months after committee formation. Upon making the report available to the public, the committee will dissolve.

Executive Director's Report

Executive Director Hindel reported:

- See below.

Operations Report

Director of Operations Lucas Streicher reported:

- It has been another busy month with continued high flows. The first excess day and HEF discharge in nearly 11 months occurred on April 1st. So far, we have met all permit limits for both the main plant and the Homewood Excess Flow facility. Overall, the plant is functioning very well.

Engineering Report

Technical Services Director Jeremy Stubbs reported:

- Two commercial/industrial connection permits were issued, for Homewood Brewery and Honeycomb Hideout, both of which are in Homewood.

Finance Director's Report

Finance Director Norma Cash reported:

- Replacement Tax Revenues are usually received eight times per fiscal year. We have received six payments to date, a total of \$670,436 of a budgeted \$350,000.
- Revenue for flow-based Charges for services is 2.9% over budget.
- Other Charges (which includes suspended solids, TBODs, SO4 and Septic Haulers) are 312% or \$168,048 over the fiscal year-to-date budget.
- Net Income from all sources is 15.5% over fiscal year-to-date budget.
- The total District reserve is \$1,703,270. Budgeted reserve is a deficit of \$1,016,500.

PURCHASE OF SERVICES AND EQUIPMENT NOT REQUIRED TO BE BID

None.

REQUEST FOR AUTHORIZATION TO ADVERTISE FOR BIDS

None.

EMERGENCY PURCHASES

None.

UNFINISHED BUSINESS

NEW BUSINESS

Proposed Operating Budget – May 1, 2023 – April 30, 2024

Presentation by Executive Director Hindel of the proposed Operating Budget for the period of May 1, 2023 through April 30, 2024 (copy enclosed).

Trustee Robertson made a motion, seconded by Trustee Alston Sr., to accept the Operating Budget and to authorize the Executive Director to publish the Notice of Public Hearing for the proposed Budget and amendments to the Ordinance Establishing A User Charge System, to be held on May 17, 2023, at 1:00 p.m., and that this publication shall be made in the Daily Southtown newspaper. Motion unanimously carried.

ADJOURNMENT

Trustee Robertson made a motion, seconded by Trustee Alston Sr., that the meeting be adjourned. Meeting adjourned at 1:47 p.m.

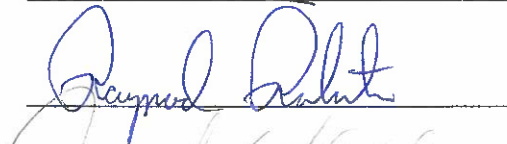


CLERK

APPROVED:



PRESIDENT



TRUSTEE



TRUSTEE