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**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE THORN CREEK BASIN SANITARY DISTRICT  
HELD NOVEMBER 16, 2022 AT 1:00 P.M.**

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**CALL TO ORDER**

The meeting was opened with the Pledge of Allegiance.

The following trustees were present at the regular meeting of the Board of Trustees of the Thorn Creek Basin Sanitary District, held November 16, 2022:

Francisco Perez, President  
Raymond C. Robertson, Vice President/Treasurer  
Frank V. Alston Sr, Clerk

Also present were: Eric Stach, Attorney; and staff members: Jennifer Hindel, Executive Director (via phone); Lucas Streicher, Director of Operations; Jeremy Stubbs, Technical Services Director; Norma Cash, Finance Director; and Kendra Randall, Human Resource Coordinator.

**GUESTS:** None.

**MINUTES**

Trustee Alston Sr., made a motion, seconded by Trustee Robertson, approving the minutes of the regular meeting held on October 19, 2022, as presented. Motion unanimously carried.

**PUBLIC COMMENT PERIOD**

Trustee Robertson asked for public comments. Individuals will be given the opportunity to address the Board of Trustees on matters related to the agenda. Each individual must state his or her name and will be limited to five minutes.

No comments were made.

**DISBURSEMENTS**

Trustee Alston Sr. made a motion, seconded by Trustee Robertson, that the accounts be allowed and warrants drawn on the Treasurer for payment of the same. Check Numbers 59615 through 59685 and 10316 and 10317 were issued in the amount of \$388,300.87 for the Corporate Fund expenses, in the amount of \$200,607.54 for the Capital Improvement Fund expenses, in the amount of \$45,006.92 for the Facility Expansion Fund expenses, and in the amount of \$11,273.04 for the Treatment Plant Upgrade Fund expenses. Motion unanimously carried.

**FINANCIAL REPORT**

Trustee Alston Sr. made a motion, seconded by Trustee Robertson, that the Financial Report be accepted as of October 31, 2022. Motion unanimously carried.

**REPORTS OF OFFICERS**

**Legal Report**

Attorney Eric Stach reported:

- Attorney Stach summarized the requirements for the District under the new Illinois local government efficiency act. The Board of Trustees must form a related committee no later than June 9, 2023.

**Executive Director's Report**

Executive Director Hindel reported:

- Executive Director Hindel had nothing to report.

**Operations Report**

Director of Operations Lucas Streicher reported:

- Conditions are good at the plant and there have been no wet weather events.
- Staff have been working diligently to improve conditions with the Annex force main. As a result, capacity has been doubled which is a significant improvement.

**Engineering Report**

Technical Services Director Jeremy Stubbs reported:

- One commercial connection permit was issued for a total of \$1,283.70. No extension permits or annexations were issued this month.

**Finance Director's Report**

Finance Director Norma Cash reported:

- The District is midway through its fiscal year. Revenues have been steady and expenditures are within budget, although inflation has driven up costs overall.
- The District received a contract extension proposal from existing auditor Baker-Tilly. They proposed a substantial increase, citing increased labor costs. District staff understand that it would be appropriate to solicit proposals from other auditing firms.

PURCHASE OF SERVICES AND EQUIPMENT NOT REQUIRED TO BE BID

None.

REQUEST FOR AUTHORIZATION TO ADVERTISE FOR BIDS

None.

EMERGENCY PURCHASES

None.

UNFINISHED BUSINESS

None.

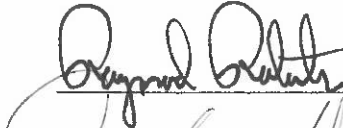
ADJOURNMENT

There being no further business, Trustee Perez made a motion, seconded by Trustee Alston Sr., that the meeting be adjourned. Meeting adjourned at 1:40 p.m.

  
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CLERK

APPROVED:

  
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PRESIDENT

  
\_\_\_\_\_  
TRUSTEE

  
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TRUSTEE