
**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE THORN CREEK BASIN SANITARY DISTRICT
HELD JUNE 21, 2023 AT 1:00 P.M.**



CALL TO ORDER

The meeting was opened with the Pledge of Allegiance.

The following trustees were present at the regular meeting of the Board of Trustees of the Thorn Creek Basin Sanitary District, held June 21, 2023:

Francisco Perez, President (via phone)
Raymond C. Robertson, Vice President/Treasurer
Frank V. Alston, Sr., Clerk

Also present were: Eric T. Stach, Attorney; and staff members: Jennifer Hindel, Executive Director; Lucas Streicher, Director of Operations; Jeremy Stubbs, Technical Services Director; and Kendra Randall, Human Resource Coordinator.

GUESTS: Mr. John Pina, Chicago Heights resident.

MINUTES

Trustee Alston Sr. made a motion, seconded by Trustee Robertson, approving the minutes of the regular meeting and executive session held on May 17, 2023, as presented. Motion unanimously carried.

PUBLIC COMMENT PERIOD

Trustee Robertson asked for public comments. Individuals will be given the opportunity to address the Board of Trustees on matters related to the agenda. Each individual must state his or her name and will be limited to five minutes.

No comments were made.

DISBURSEMENTS

Trustee Alston Sr. made a motion, seconded by Trustee Robertson, that the accounts be allowed and warrants drawn on the Treasurer for payment of the same. Check Numbers 60150 through 60229 and 10332 through 10333 were issued in the amount of \$418,587.41 for the Corporate Fund expenses, in the amount of \$56,257.64 for the Capital Improvement Fund expenses, and in the amount of \$2,086.94 for the Treatment Plant Upgrade Fund expenses. Motion unanimously carried.

FINANCIAL REPORT

Trustee Alston Sr. made a motion, seconded by Trustee Robertson, approving the transfer of funds from the NOW account in the amount of \$100,000, upon need, as of June 21, 2023. Motion unanimously carried.

Trustee Alston Sr. made a motion, seconded by Trustee Robertson, that the Financial Report be accepted as of May 31, 2023. Motion unanimously carried.

REPORTS OF OFFICERS

Legal Report

Attorney Eric T. Stach reported:

- The legal report regarding pending, threatened or imminent litigation matters will be discussed in executive session.

Executive Director's Report

Executive Director Hindel reported:

- A number of industries continue to have erratic production rates and corresponding wastewater discharge.

Operations Report

Director of Operations Lucas Streicher reported:

- All permit limits for both the main plant and the Homewood Excess Flow facility were met this month. The District had no excess days, no bypasses, and no discharges from HEF.
- Supply chain and labor issues continue to disrupt the wastewater industry. Provision of equipment, supplies and contracted work continue to be an issue. The District is being proactive in attempting offset the impacts of related delays. Commodities, especially chemicals, remain much more expensive this fiscal year.

Engineering Report

Technical Services Director Jeremy Stubbs reported:

- Two connection permits were issued for a total of \$3,526.50. No extension permits or annexations were issued this month.
- See below.

Finance Director's Report

Finance Director Norma Cash reported:

- Gallagher has been performing well as an insurance broker for the District, and has demonstrated broad reach for obtaining quotes. Gallagher will continue to be utilized to solicit insurance quotes.
- District health insurance premium rates with BCBS continue to be significantly lower than comparable CMS rates.

PURCHASE OF SERVICES AND EQUIPMENT NOT REQUIRED TO BE BID

HydroFlow Unit

Presentation by Director of Operations Streicher of the following quote for the purchase of a HydroFlow Unit for the Annex force main, from HydroFlow Midwest, the sole source provider, in the amount of \$23,000.00.

Trustee Robertson made a motion, seconded by Trustee Alston, Sr., to accept the quote for the purchase of a HydroFlow Unit for the Annex force main, from HydroFlow Midwest, the sole source provider, in the amount of \$23,000.00. Motion unanimously carried.

REQUEST FOR AUTHORIZATION TO ADVERTISE FOR BIDS

None.

EMERGENCY PURCHASES

None.

NEW BUSINESS

Domestic and Industrial Pump Study – Fehr Graham

Presentation by Director of Operations Streicher of an agreement from Fehr Graham, for engineering services for the Domestic and Industrial Pump Study, for the lump sum amount of \$19,000.

Trustee Alston, Sr. made a motion, seconded by Trustee Robertson, to approve the agreement with Fehr Graham, for engineering services for the Domestic and Industrial Pump Study, for the lump sum amount of \$19,000. Motion unanimously carried.

Secondary Effluent Pump No. 4 Replacement Project – Fehr Graham

Presentation by Technical Services Director Stubbs of an agreement from Fehr Graham, for design engineering services for the Secondary Effluent Pump No. 4 Replacement Project, for the lump sum amount of \$24,000.

Trustee Alston, Sr. made a motion, seconded by Trustee Robertson, to approve the agreement with Fehr Graham, for design engineering services for the Secondary Effluent Pump No. 4 Replacement Project, for the lump sum amount of \$24,000. Motion unanimously carried.

Motion made by Trustee Alston Sr., seconded by Trustee Robertson, to permit electronic participation of Trustee Perez in the meeting. Motion unanimously carried. Trustee Perez joined the meeting by phone at 1:37pm.

UNFINISHED BUSINESS

Establishment of the Decennial Committee on Efficiencies

Trustee Perez presented a motion to approve appointment of John Pina, a resident of the District, to the Decennial Committee on Efficiencies.

Motion made by Trustee Alston, Sr. seconded by Trustee Robertson, to consent to the appointment of John Pina of Chicago Heights to the Decennial Committee on Efficiencies. Motion unanimously carried.

Declassification of Executive Minutes

Trustee Alston Sr. made a motion, seconded by Trustee Robertson, to approve declassification of no executive minutes that no longer require the need for confidentiality and make part of the public record, and to erase executive session tapes dated July 15, 2021 through December 15, 2021. Motion unanimously carried.

12. EXECUTIVE SESSION

None.

13. ADJOURNMENT

There being no further business, motion made by Trustee Alston Sr., seconded by Trustee Robertson, that the meeting be adjourned. Meeting adjourned at 1:42 p.m.




CLERK

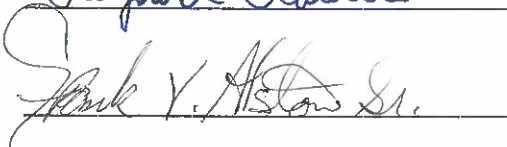
APPROVED:



PRESIDENT



TRUSTEE



TRUSTEE