
**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE THORN CREEK BASIN SANITARY DISTRICT
HELD JULY 19, 2023 AT 1:00 P.M.**



CALL TO ORDER

The meeting was opened with the Pledge of Allegiance.

The following trustees were present at the regular meeting of the Board of Trustees of the Thorn Creek Basin Sanitary District, held July 19, 2023:

Francisco Perez, President
Raymond C. Robertson, Vice President/Treasurer
Frank V. Alston, Clerk

Also present were: Eric T. Stach, Attorney; and staff members: Jennifer Hindel, Executive Director; Lucas Streicher, Director of Operations; Jeremy Stubbs, Technical Services Director; Norma Cash, Finance Director; and Nora Rhein, Administrative Assistant/ Human Resources Coordinator.

GUESTS: John Pina, Chicago Heights; Ray Wiley, Chicago Heights

Special Committee on Local Government Efficiency

Motion made by Trustee Alston, Sr., seconded by Trustee Robertson, to consent to the appointment of Ray Wiley, a resident of the District, to the Special Committee on Local Government Efficiency. Motion unanimously carried.

RECESS OF REGULAR MEETING

Trustee Robertson made a motion, seconded by Trustee Alston, Sr., that the meeting be recessed until completion of the Special Committee on Local Government Efficiency, scheduled for 1:00 p.m. Motion unanimously carried.

RECONVENING OF REGULAR MEETING

Trustee Robertson made a motion, seconded by Trustee Alston Sr., that the regular meeting be reconvened at 1:29 p.m. Motion unanimously carried.

MINUTES

Trustee Alston, Sr. made a motion, seconded by Trustee Robertson, approving the minutes of the special meeting and executive session held on June 21, 2023, as presented. Motion unanimously carried.

PUBLIC COMMENT PERIOD

Trustee Perez asked for public comments. Individuals will be given the opportunity to address the Board of Trustees on matters related to the agenda. Each individual must state his or her name and will be limited to five minutes.

No comments were made.

DISBURSEMENTS

Trustee Robertson made a motion, seconded by Trustee Perez, that the accounts be allowed and warrants drawn on the Treasurer for payment of the same. Check Numbers 60230 through 60292 and 10334 through 10335 were issued in the amount of \$422,264.52 for the Corporate Fund expenses, in the amount of \$52,355.59 for the Capital Improvement Fund expenses, and in the amount of \$4,985.43 for the Treatment Plant Upgrade Fund expenses. Motion unanimously carried.

FINANCIAL REPORT

Trustee Alston, Sr. made a motion, seconded by Trustee Robertson, to accept the recommendation for the transfer of funds to the NOW account in the amount of \$100,000 upon need, as of July 19, 2023. Motion unanimously carried.

Trustee Alston, Sr. made a motion, seconded by Trustee Robertson, that the Financial Report be accepted as of June 30, 2023. Motion unanimously carried.

REPORTS OF OFFICERS

Legal Report

Attorney Eric T. Stach reported:

- The legal report regarding pending, threatened or imminent litigation matters, if any, will be discussed in executive session.

Executive Director's Report

Executive Director Hindel reported:

- Director Hindel discussed reported that a consultant for IDOT contacted the District regarding identification of wastewater treatment service options for a potential south suburban airport. Director Hindel provided the consultant a copy of a 2008 Will County report that addressed this topic. Director Hindel indicated a willingness to provide additional information if desired. IDOT will require the District to enter into a non-disclosure agreement in order to discuss the matter further. Director Hindel will work with Attorney Stach regarding an agreement.
- The District has won its 26th consecutive award from Illinois GFOA for its annual finance report. The board, and specifically Treasurer Robertson, as well as Finance Director Norma Cash, are to be commended for this award. A related news article has been posted on the District website.

Operations Report

Director of Operations Lucas Streicher reported:

- All permit limits were met in June for both the main plant and the Homewood Excess Flow Facility. There were no excess days, bypasses, or discharges from HEF.
- Several wet weather events have occurred in July, and these will be reported on in further detail at next month's board meeting. District facilities are functioning well at this time.
- Please see below.

Engineering Report

Technical Services Director Jeremy Stubbs reported:

- One connection permit was issued for a total of \$1,090.25. No extension permits or annexations were issued this month.

Finance Director's Report

Finance Director Norma Cash reported:

- Total Net Income from all sources is -\$192,464 or 20.4% under budget.
- Fiscal year-to-date corporate expense is \$387,118 under budget.
- Corporate reserve shows a gain of \$100,254.

PURCHASE OF SERVICES AND EQUIPMENT NOT REQUIRED TO BE BID

Excess Clarifier Sludge Pipe Lining

Presentation by Director of Operations Streicher of the following quotes for the lining of the Excess Clarifier Sludge pipe:

	<u>Name</u>	<u>Amount</u>
1.	Enviro-Flow Pipe & Conduit Services, Ltd.	\$21,717.00
2.	Hoerr Construction, Inc.	\$48,885.00
3.	Fer-Pal Construction USA, LLC	Declined to Quote
4.	Insituform Technologies, Inc.	Declined to Quote
5.	Visu-Sewer of Illinois, LLC	Declined to Quote

Trustee Alston, Sr. made a motion, seconded by Trustee Robertson, to accept the quote for the lining of the Excess Clarifier Sludge Pipe from Enviro-Flow Pipe & Conduit Services, Ltd., the lowest responsible quote, in the amount of \$21,717.00. Motion unanimously carried.

REQUEST FOR AUTHORIZATION TO ADVERTISE FOR BIDS

None.

EMERGENCY PURCHASES

None.

UNFINISHED BUSINESS

See above.

EXECUTIVE SESSION

None.

At this time, the Trustees discussed scheduling conflicts for the August regular board meeting. They agreed that the regular August board meeting will be cancelled and that President Trustee Perez will instead call a special board meeting to be held on Wednesday, August 23rd at 9am.

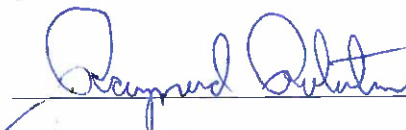
ADJOURNMENT

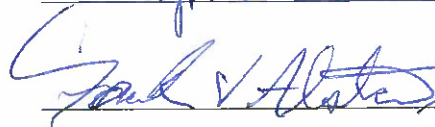
There being no further business, Trustee Robertson made a motion, seconded by Trustee Perez, that the meeting be adjourned. Meeting adjourned at 1:47 p.m.


CLERK

APPROVED:

 PRESIDENT

 TRUSTEE

 TRUSTEE