
**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE THORN CREEK BASIN SANITARY DISTRICT
HELD FEBRUARY 19, 2025 AT 1:00 P.M.**



CALL TO ORDER

The meeting was opened with the Pledge of Allegiance.

The following trustees were present at the regular meeting of the Board of Trustees of the Thorn Creek Basin Sanitary District, held February 19, 2025:

Francisco Perez, President
Raymond C. Robertson, Vice President/Treasurer

Also present were: Vlado Vranjes, Attorney; and staff members: Jennifer Hindel, Executive Director; Lucas Streicher, Director of Operations; Jeremy Stubbs, Technical Services Director; Norma Cash Finance Director; and Nora Rhein, Human Resource Coordinator.

GUESTS: None.

MINUTES

Trustee Robertson made a motion, seconded by Trustee Perez, approving the minutes of the regular meeting held on January 19, 2025, as presented. Motion unanimously carried.

PUBLIC COMMENT PERIOD

Trustee Perez asked for public comments. Individuals will be given the opportunity to address the Board of Trustees on matters related to the agenda. Each individual must state his or her name and will be limited to five minutes.

No comments were made.

DISBURSEMENTS

Trustee Robertson made a motion, seconded by Trustee Perez, that the accounts be allowed and warrants drawn on the Treasurer for payment of the same. Check Numbers 61668 through 61735 and 10378 and 10379 were issued in the amount of \$363,217.92 for the Corporate Fund expenses, in the amount of \$125,538.72 for the Capital Improvement Fund expenses, and in the amount of \$277,920.00 for the Treatment Plant Upgrade Fund expenses. Motion unanimously carried.

FINANCIAL REPORT

Trustee Robertson made a motion, seconded by Trustee Perez, approving the transfer of funds from the ILF account to the Corporate Operating in the amount of \$400,000 upon need, as of February 19, 2025. The transfer was necessary due to the a deficit in the Operating budget when a large payment was as made to the Biosolids account. Motion unanimously carried.

Trustee Roberston made a motion, seconded by Trustee Perez, that the Financial Report be accepted as of February 28, 2025 Motion unanimously carried.

REPORTS OF OFFICERS

Legal Report

Attorney Vlado Vranjes reported:

- Attorney Vranjes had nothing to report.

Executive Director's Report

Executive Director Hindel reported:

- Executive Hindel had nothing to report.

Operations Report

Director of Operations Lucas Streicher reported:

- The month of January has been very dry, the District had no excess days or Homewood excess flow discharges and met all permit limits for both the main plant and the Homewood Excess Flow Facility.
- Overall, the main plant is functioning very well at this time.
- See below.

Engineering Report

Technical Services Director Jeremy Stubbs reported:

- There were no connection permits or extension permits issued this month.
- See below.

Finance Director's Report

Finance Director Norma Cash reported:

- Director Cash reported the District is 75% through the fiscal year.
- Revenue from flow-based Charges for Services 2.3% under FYTD budget.
- Capital expenditures are \$1,226,858 under budget.
- See below.

PURCHASE OF SERVICES AND EQUIPMENT NOT REQUIRED TO BE BID

Protective Water Line EZ Valve Installation

Presentation by Director of Operations Streicher of the following quotes for the installation of an EZ Valve on the Protective Water System, at the main plant.

<u>Name</u>	<u>Amount</u>
1. Calumet City Plumbing Co.	\$ 27,500.00
2. Martin Mechanical Corporation	Did not provide a quote
3. Superior Pumping Services LLC.	Did not provide a quote

Trustee Robertson made a motion, seconded by Trustee Perez, to accept the quote for the installation of an EZ Valve on the Protective Water System at the main plant, from Calumet City Plumbing Co., in the total amount of \$27,500.00. Motion unanimously carried.

Domestic Primary Tank 4A Scum Trough Replacement

Presentation by Director of Operations Streicher of the following quotes to replace the Domestic Primary Tank 4A Scum Trough.

<u>Name</u>	<u>Amount</u>
1. Dahme Mechanical	\$ 19,944.00
2. Gaskill Walton Construction Co.	\$ 43,400.00
3. NOOTER Chicago	Did not provide a quote

Trustee Robertson made a motion, seconded by Trustee Perez, to accept the quote to replace the Domestic Primary Tank 4A Scum Trough from Dahme Mechanical, the lowest responsible quote, in the amount of \$19,944.00. Motion unanimously carried.

REQUEST FOR AUTHORIZATION TO ADVERTISE FOR BIDS

Authorization to Advertise for Bids — Sodium Hypochlorite

Request by Director of Operations Streicher for authorization to advertise for bids for a one-year contract to supply sodium hypochlorite to the District from April 1, 2025 through March 31, 2026.

Trustee Robertson made a motion, seconded by Trustee Perez, to authorize the advertisement for bids for a one-year contract to supply sodium hypochlorite to the District from April 1, 2025 through March 31, 2026. Motion unanimously carried.

Authorization to Advertise for Bids — Ferric Chloride

Request by Director of Operations Streicher for authorization to advertise for bids for a one-year contract to supply ferric chloride to the District from April 1, 2025 through March 31, 2026.

Trustee Robertson made a motion, seconded by Trustee Perez, to authorize the advertisement for bids for a one-year contract to supply ferric chloride to the District from April 1, 2025 through March 31, 2026. Motion unanimously carried.

EMERGENCY PURCHASES

None.

UNFINISHED BUISNESS

■ **2022 Electrical Upgrades Project**

J. Stubbs

Change Order No. 4 – Connelly Electric Co.

Presentation by Technical Services Director Stubbs of Change Order No. 4 from Connelly Electric Co., in the amount of \$5,663.69 for additional work relating to the 2022 Electrical Upgrades Project.

Original Contract Sum:	\$ 849,000.00
Total Change Orders To Date :	\$ 211,275.11
Amount of Current Change Order:	\$ 5,663.69
Updated Contract Sum:	\$1,065,938.80

Trustee Robertson made a motion, seconded by Trustee Perez, to approve Change Order No.4, from Connelly Electric Co., in the amount of \$5,663.69 for additional work relating to the 2022 Electrical Upgrades Project. Motion unanimously carried.

Minutes of February 19, 2025

Change Order Request No. 5 – Connelly Electric Co.

Presentation by Technical Services Director Stubbs of Change Order No. 5 from Connelly Electric Co., in the amount of \$2,743.37 for additional work relating to the 2022 Electrical Upgrades Project.

Original Contract Sum:	\$ 849,000.00
Total Change Orders To Date:	\$ 216,938.80
Amount of Current Change Order:	\$ 2,743.37
Updated Contract Sum:	\$1,068,682.17

Trustee Robertson made a motion, seconded by Trustee Perez, to approve Change Order No. 5 from Connelly Electric Co., in the amount of \$2,743.37 for additional work relating to the 2022 Electrical Upgrades Project. Motion unanimously carried.

Change Order Request No. 6 – Connelly Electric Co.

Presentation by Technical Services Director Stubbs of Change Order No. 6 from Connelly Electric Co., in the amount of \$39,864 for additional work relating to the 2022 Electrical Upgrades Project.

Original Contract Sum:	\$ 849,000.00
Total Change Orders To Date:	\$ 219,682.17
Amount of Current Change Order:	\$ 39,864.00
Updated Contract Sum:	\$1,108,546.17

Trustee Robertson made a motion, seconded by Trustee Perez, to approve Change Order No. 6 from Connelly Electric Co., in the amount of \$39,864 for additional work relating to the 2022 Electrical Upgrades Project. Motion unanimously carried.

NEW BUSINESS

Petitions for Annexation – Crete, W. Old Monee Rd/S. Sangamon St

Presentation by Attorney Vranjes, of Petitions for Annexation to the Sanitary District by the following Petitioners in the area commonly known as North of West Old Monee Road, East of South Sangamon Street, and South of Wayne Drive in Crete, IL:

Ufkes and Ramsey Properties, LLC, for two properties located at Vacant Addresses, West Old Monee Road, Crete, IL 60417 PIN #23-15-17-402-019-0000 and PIN #23-15-17-405-011-0000.

Village of Crete, for property located at Vacant Address, South Sangamon Street, Crete, IL 60417, PIN #23-15-17-402-001-0000.

Trustee Robertson made a motion, seconded by Trustee Perez, that the above-named Petitions for Annexation to the Sanitary District for properties PIN #23-15-17-402-019-0000, PIN #23-15-17-405-011-0000, and PIN #23-15-17-402-001-0000, in the area commonly known as North of West Old Monee Road, East of South Sangamon Street, and South of Wayne Drive in Crete, IL, be accepted and approved. Motion unanimously carried.

Annexation Ordinance No. 539

Presentation by Attorney Vranjes, of an Annexation Ordinance to annex to the Sanitary District territory comprised of the following properties, commonly known as North of West Old Monee Road, East of South Sangamon Street, and South of Wayne Drive in Crete, IL:

Vacant Addresses, West Old Monee Road, Crete, IL 60417 PIN #23-15-17-402-019-0000 and PIN #23-15-17-405-011-0000

Vacant Address, South Sangamon Street, Crete, IL 60417, PIN #23-15-17-402-001-0000


Trustee Robertson made a motion, seconded by Trustee Perez, that the Annexation Ordinance for properties PIN #23-15-17-402-019-0000, PIN #23-15-17-405-011-0000, and PIN #23-15-17-402-001-0000, in the area commonly known as North of West Old Monee Road, East of South Sangamon Street, and South of Wayne Drive in Crete, IL, be approved and adopted. On roll call, all Trustees present voted “aye”. Motion carried.

EXECUTIVE SESSION

None.

ADJOURNMENT

There being no further business, motion made by Trustee Robertson seconded by Trustee Perez that the meeting be adjourned. Meeting adjourned at 1:30 p.m.

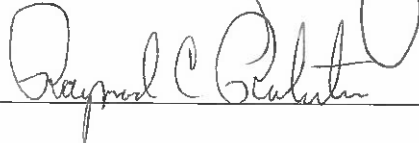


CLERK


APPROVED:



TRUSTEE



TRUSTEE



TRUSTEE