

RELIEF OPERATOR

Department: Operations

Reports To: Works under the direction of the Operations Superintendent and Operations Foreman

Supervises: Has no supervisory authority but has a higher degree of responsibility when assigned to work with laborers or janitor.

General Description of Position:

The primary function of the relief operator is to work for the shift operators when they are off due to vacations, extended illnesses, or leaves of absence.

Qualifications and Job Requirements:

A high school diploma or equivalent and 2 years of similar operating experience is required. Must possess average mechanical aptitude, basic mathematical knowledge, and be computer literate. See labor contract for certification requirements. He/she must have a valid driver's license, be personable, able to take orders and work well with others. Tests may be given to determine the applicant with the best growth potential. 20/40 corrected vision is required.

Typical duties when NOT filling in for a shift operator include but are not limited to:

- 1) Assist shift operators or operation staff as required
- 2) Assist maintenance or laboratory personnel with special or large projects as required
- 3) Clean and maintain instrumentation, analyzers, and sampling equipment
- 4) Clean tanks and their related components such as weirs
- 5) Exercise valves or equipment
- 6) Collect and enter data
- 7) Remove from service or return to service tanks and equipment
- 8) Perform other duties as assigned

ENVIRONMENT:

Works in the operating treatment plant with its related hazards. Must be able to inspect plant equipment and buildings. Expected to respond to an emergency call-in 24 hours per day, 7 days per week in a timely manner. As a public employee, the individual is expected to display the appropriate public conduct. Exempt from receiving 2 week notice for a schedule change.

DISCLAIMER:

This position description is intended as a guide and does not constitute an employment contract or provide the assurance of continued employment. The position is subject to a collective bargaining agreement with Teamsters, Local 705 and the District's personnel policy and work rules.

Last Reviewed 06/27/22