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**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE THORN CREEK BASIN SANITARY DISTRICT  
HELD JANUARY 21, 2026 AT 1:00 P.M.**

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**CALL TO ORDER**

The meeting was opened with the Pledge of Allegiance.

The following trustees were present at the regular meeting of the Board of Trustees of the Thorn Creek Basin Sanitary District, held January 21, 2026:

Carmen. E. Sendejas, President/ Treasurer  
Joseph P. Stanfa, Vice President  
Raymond C. Robertson, Clerk

Also present were: Vlado Vranjes, Attorney; and staff members: Jennifer Hindel, Executive Director; Lucas Streicher, Director of Operations; Jeremy Stubbs, Technical Services Director; Norma Cash, Finance Director; and Nora Rhein, Human Resource Coordinator.

**GUESTS:** None.

**MINUTES**

Trustee Sendejas made a motion, seconded by Trustee Stanfa, approving the minutes of the regular meeting, held on December 17, 2025, as presented. Motion unanimously carried.

**PUBLIC COMMENT PERIOD**

Trustee Sendejas asked for public comments. Individuals will be given the opportunity to address the Board of Trustees on matters related to the agenda. Each individual must state his or her name and will be limited to five minutes.

No comments were made.

**DISBURSEMENTS**

Trustee Stanfa made a motion, seconded by Trustee Robertson, that the accounts be allowed and warrants drawn on the Treasurer for payment of the same. Check numbers 62575 through 62654, and 10406, and 10407 were issued in the amount of \$311,832.51 for the Corporate Fund expenses, in the amount of \$60,567.59 for the Capital Improvement Fund expenses, and in the amount of \$20,340.00 for the Treatment Plant Upgrade Fund expenses. Motion unanimously carried.

**FINANCIAL REPORT**

Trustee Sendejas made a motion, seconded by Trustee Robertson, that the Financial Report be accepted as of December 31, 2025. Motion unanimously carried.

**REPORTS OF OFFICERS**

**Legal Report**

Attorney Vlado Vranjes reported:

- Attorney Vranjes had nothing to report.

**Executive Director's Report**

Executive Director Hindel reported:

- Director Hindel reported that the District has completed all required application requirements to be considered eligible for the IEPA loan for the Biosolids Improvement Project.
- Director Hindel also shared there is an option for Bypass funding the District may be eligible for. While there is no guarantee of any loan approval, District staff has done their diligence to make sure they are prepared if approval comes.

**Operations Report**

Director of Operations Lucas Streicher reported:

- For the month of December, the District had no excess days, and the District met all permit limits for both the main plant and the Homewood Excess Flow facility. The District had one Homewood Excess Flow facility discharge on December 28<sup>th</sup>. Everything went very well at the Homewood Excess Flow facility, with staff from all departments doing an excellent job.
- For FY 2025, the District went excursion free so the District will be eligible for another NACWA Gold Peak Award.
- January will be reported on fully at next month's board meeting and overall, the plant is functioning very well at this time.
- See below.

**Engineering Report**

Technical Services Director Jeremy Stubbs reported:

- There was one connection permit issued this month.
- See below.

**Finance Director's Report**

Finance Director Norma Cash reported:

- Revenue from flow-based charges for services is 0.3% under budget.
- Grand total expenses are below the FYTD budget by 26.7%.
- See below.

**PURCHASE OF SERVICES AND EQUIPMENT NOT REQUIRED TO BE BID**

None.

**REQUEST FOR AUTHORIZATION TO ADVERTISE FOR BIDS**

Authorization to Advertise for Bids – Chicago Heights Replacement Pump #3

Request by Director of Operations Lucas Streicher for authorization to advertise for bids for the Chicago Heights Replacement Pump #3.

Trustee Sendejas made a motion, seconded by Trustee Stanfa, authorizing to advertise for bids for the Chicago Heights Replacement Pump #3. Motion unanimously carried.

Authorization to Advertise for Bids – Industrial Pumps Replacement Project

Request by Technical Service Director Jeremy Stubbs for authorization to advertise for bids for the Industrial Pumps Replacement Project.

Trustee Robertson made a motion, seconded by Trustee Stanfa, authorizing to advertise for bids for the Industrial Pumps Replacement Project. Motion unanimously carried.

Authorization to Advertise for Bids – Biosolids Improvement Project

Request by Technical Service Director Jeremy Stubbs for authorization to advertise for bids for the Biosolids Improvement Project.

Trustee Robertson made a motion, seconded by Trustee Stanfa, authorizing to advertise for bids for the Biosolids Improvement Project. Motion unanimously carried.

**EMERGENCY PURCHASES**

None.

**UNFINISHED BUSINESS**

▪ **2025 Roofing Project**

**L. Streicher**

Application for Payment No. 2 (Final) – 2025 Roofing Project

Presentation by Operations Director Streicher of Application for Payment No. 2 (Final) from A-1 Roofing Co., in the amount of \$12,774 for the completion of work for the 2025 Roofing Project.

Original Contract Sum:	\$ 64,200.00
Unused Quantities:	\$ (5,850.00)
Total Completed to Date:	\$ 58,350.00
Less Retainage:	\$ 0.00
Previous Payments:	\$ 45,576.00
Total Amount Due:	\$ <b>12,774.00</b>

Trustee Sendejas made a motion, seconded by Trustee Stanfa, to approve Application for Payment No. 2 (Final) from A-1 Roofing Co., in the amount of \$12,774 for the completion of work for the 2025 Roofing Project. Motion unanimously carried.

**NEW BUSINESS**

Insurance Valuation Report Fiscal Year 2025

Presentation by Finance Director Cash of the Insurance Valuation Report. The total replacement cost for fiscal year 2025 is \$206,902,778, compared to \$202,319,295 last fiscal year. The net insured value is \$92,165,598 compared to last year's net insured value of \$90,868,035.

Trustee Sendejas made a motion, seconded by Trustee Robertson, to accept the Insurance Valuation Report for Fiscal Year 2025. Motion unanimously carried.

**DECLASSIFICATION OF EXECUTIVE MINUTES**

Declassification of Executive Minutes

Trustee Sendejas requested a motion to determine that the need for confidentiality still exists as to all executive session minutes reviewed and to approve the destruction of audio recordings of executive session meetings held between February 19, 2024, and June 19, 2024

Trustee Sendejas made a motion, seconded by Trustee Stanfa, to determine that the need for confidentiality still exists as to all executive session minutes reviewed and to approve the destruction of audio recordings of executive session meetings held between February 19, 2024, and June 19, 2024. Motion unanimously carried.

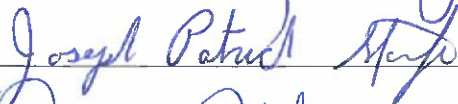
**ADJOURNMENT**

There being no further business, motion made by Trustee Robertson seconded by Trustee Stanfa that the meeting be adjourned. Meeting adjourned at 1:44 p.m.

  
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CLERK

APPROVED:

  
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PRESIDENT

  
\_\_\_\_\_  
TRUSTEE

  
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TRUSTEE